Filled example · fictitious business

PROJECT BRIEF · BUSINESS SOFTWARE

Management software for Propreté Bernard

Business: Propreté Bernard, Cesson-Sévigné Version: 1, dated 2 November 2026

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1. About the business

Propreté Bernard, in Cesson-Sévigné.

Cleaning company: offices, residential buildings and window cleaning.

Team: 11 to 50 people.

2. The project

Creation of custom management software, to replace separate files and tools.

Project type: business software.

3. Goals and target audience

1. Replace the shared Excel files. Measured by: double entries removed.
2. Schedule the teams and their jobs. Measured by: time spent building the schedule.
3. Have reliable figures, every day. Measured by: dashboard up to date without retyping.

Users: the office and the field teams.

4. The screens

Login | Dashboard | Customers | Schedule | Settings and users

5 main screens, to be adjusted with the provider.

5. Features

Accounts and roles	Essential
Dashboard	Essential
Import of the Excel files	Essential
PDF and Excel export	Nice to have
Scheduling	Nice to have
Offline mode	Nice to have
Signature on a phone	Nice to have

6. Data to import

Data to import: the current Excel files, provided by Propreté Bernard.

Logo and colours: to be provided if they exist, for the screens and the documents it produces.

7. Technical and legal requirements

- Works in a web browser, on computer and phone.
- Access by personal account, with rights based on each person’s role.
- Data hosted in Europe and backed up every day.
- Team training and short documentation.
- Source code and data owned by Propreté Bernard.

8. Budget, timeline and maintenance

Planned budget	from €5,000 to €15,000
Launch	within 6 months
Maintenance	priced separately (updates, backups, small improvements)

9. What each quote must include

- A detailed quote, item by item, to compare the replies with each other.
- A schedule with the sign-off dates.
- Two or three similar projects already delivered.
- The price of maintenance, per month or per year.
- Confirmation that the source code and the data belong to Propreté Bernard.

Reply expected by: *to fill in*

Document prepared with the free generator on dibodev.fr. For a quote on this project: Léo Guillaume, Dibodev, dibodev.fr/en/contact.